

**Position Title:** President**Position Impact**

The president provides general leadership and guidance to the officers and members of the Inn.

**Position Responsibilities**

- Preside at all Inn functions
- Ensure that the officers and the executive committee perform their duties
- Maintain contact with the national office and national board of trustees
- See that the Inn adheres to the policies of its charter and other policies promulgated by the national board of trustees
- Lead the executive committee in a self-evaluation annually

**Qualifications**

- Must be a Master of the Bench and must maintain an active status with the Inn throughout his or her term.
- Must have been continuously active with the Inn for a minimum of two years before beginning his or her term.
- Must possess demonstrated leadership skills, either as an officer or committee chair of the Inn, or through a leadership position with another legal or community organization.

**Commitment Required**

The term of this position is two years, commencing on July 1 following the elections. A person may serve two consecutive terms, however, a second term requires reelection according to the procedures set forth in the Inn bylaws.

**Training**

- Meet with the outgoing President, Counselor, Secretary-Treasurer and committee chairs to review the current standing of the various operational areas of the Inn.
- Review the Inn's most recent self-evaluation to determine previous successes or challenges encountered in the position.
- Attend an American Inns of Court Leadership Summit, the cost of which is paid by the Inn.

**Responsible To/Responsible For**

- The President is the presiding member of the Executive Committee.
- The President appoints the committee chairs.

## Volunteer Agreement

**Position:** President

**Term:** July 1, \_\_\_\_ through June 30, \_\_\_\_

I, \_\_\_\_\_, agree to serve as a volunteer for the \_\_\_\_\_ American Inn of Court. I have read and understand the position description for the position for which I am volunteering, and I agree to fulfill the responsibilities of that position for the specified term.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date