

Plaques



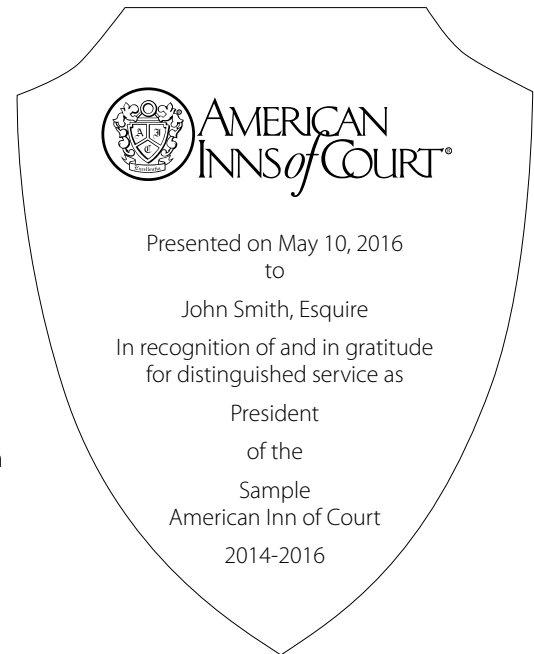
A superb way to honor Inn leadership or guest speakers. Choose from satin brass or black finish on a 10" x 12" walnut base with the American Inns of Court crest engraved. The satin brass finish is also available on a smaller 8" x 10" walnut base with the American Inns of Court crest engraved.

See order form for personalization information.

Item #019	10" x 12" Black Brass on Walnut Plaque	\$83.00
Item #018	10" x 12" Satin Brass on Walnut Plaque	\$70.00
Item #017	8" x 10" Satin Brass on Walnut Plaque	\$63.00

Please e-mail plaque orders to wstokes@innsofcourt.org.

SAMPLE WORDING 1



More samples of wording are available on pages 3 and 4 of this document.

Membership and Graduation Certificates



Membership certificates are great for distinguishing all levels of Inn membership. Graduation certificates recognize members as they complete their terms as pupils. Membership or graduation certificates are available in non-personalized or personalized formats, and printed on parchment. Personalized certificates feature the American Inns of Court crest embossed on a gold seal. *See right column for personalization information. Group orders from Inn leaders only.*

Item #CER100	Non-personalized Membership Certificate	.50
Item #CER101	Non-personalized Graduation Certificate	.50
Item #CER200	Personalized Membership Certificate	\$3.50
Item #CER201	Personalized Graduation Certificate	\$3.50

Certificate Personalization Information

Personalized certificate orders must be accompanied with an e-mailed list of names as they should appear on the certificate. Lists should be typed into the body of the e-mail or included as a MSWord attachment.

MEMBERSHIP CERTIFICATE CHECKLIST:

- names as they should appear on the certificates (*including any designations such as Honorable or Esquire*)
- membership level (*Master, Barrister, Associate, Pupil*)
- Inn name

GRADUATION CERTIFICATE CHECKLIST:

- names as they should appear on the certificates
- Inn name
- term dates (*such as 2015–2016*)

GROUP ORDERS FROM INN LEADERS ONLY

(five certificate minimum)

Please e-mail certificate orders to rzimmerman@innsofcourt.org.

Shipping Information

Name: _____ Member ID: _____

Company: _____

Address: (no PO Boxes) _____

City: _____ State: _____ Zip: _____

Day Phone: (to verify info) _____ Email: _____

Inn Name: _____ Inn #: _____

ITEM #	QTY	DESCRIPTION	UNIT COST	TOTAL
PRODUCT TOTAL Before Shipping and Handling				\$

Date Needed by: _____

Ship my order Next Day Air—I will pay actual shipping costs

Ship my order Second Day Air—I will pay actual shipping costs

Use my UPS shipping account # _____

Payment Information
Credit Card Visa MasterCard AMEX

Name as on card: _____

Account #: _____ Exp. Date: _____

Signature: _____

Invoice Inn #: _____

Plaque Personalization Information

The listed plaque prices are based on a 185 character count including punctuation. For additional characters add .20¢ per character. Please allow 2 weeks for plaque preparation and delivery. Rush charges are \$15 extra for 3–5 days and \$20 extra for 1 day, but apply only to plaque preparation time. The actual shipping cost will be charged at time of shipment. Shipping costs for Next day or Second day UPS are extra.

For sample wording see pages 3 and 4 of this document. Please e-mail plaque orders to wstokes@innsofcourt.org.

Certificate Personalization Information

Personalized certificate orders must be accompanied with an e-mailed list of names as they should appear on the certificate. Lists may be typed into the body of the e-mail or included as a MSWord attachment. For membership certificates please include names as they should appear on the certificates (including any designations such as Honorable or Esquire), membership level (Master, Barrister, Associate, Pupil), and Inn name. For graduation certificates please include names as they should appear on the certificates, Inn name, and term dates (such as 2015–2016).

Group orders from Inn leaders only (five certificate minimum).

Please e-mail certificate orders to rzimmerman@innsofcourt.org.

Ordering Information

Payment must be in U.S. currency and may be made by Visa, MasterCard or American Express. Orders are shipped as received Monday through Friday. You will be notified if we anticipate any delay in shipping or if the item is sold out. Upon request, orders can be shipped UPS Next Day or Second day air. **The full cost of shipping plus any additional handling will be added to the total cost of your order.**

To place an order for plaques or certificates, complete this form and return it by e-mail along with the required personalization information to:

PLAQUES: Wanda Stokes wstokes@innsofcourt.org
CERTIFICATES: Rita Zimmerman rzimmerman@innsofcourt.org
THANK YOU FOR YOUR ORDER!

SAMPLE WORDING 1



PRESENTED ON MAY 10, 2016
TO
JOHN SMITH, ESQUIRE
IN RECOGNITION OF AND IN GRATITUDE
FOR DISTINGUISHED SERVICE AS
PRESIDENT
OF THE
SAMPLE
AMERICAN INN OF COURT
2014-2016

SAMPLE WORDING 2



MEMBER RECOGNITION AWARD
PRESENTED BY
SAMPLE AMERICAN INN OF COURT
TO
JANE SMITH, ESQ.
IN RECOGNITION OF AND IN GRATITUDE
FOR DISTINGUISHED SERVICE AND
SIGNIFICANT CONTRIBUTION
MAY 10, 2016

SAMPLE WORDING 3



MEMBER EMERITUS
PRESENTED TO
HONORABLE JOHN SMITH
FOR OUTSTANDING CONTRIBUTIONS
TO THE ADMINISTRATION OF JUSTICE
BY THE
SAMPLE AMERICAN INN OF COURT
MAY 10, 2016

SAMPLE WORDING 4



HONORABLE MEMBER DISTINCTION
PRESENTED TO
HONORABLE JANE SMITH
IN RECOGNITION OF EXCELLENCE IN
LEGAL ABILITY,
LEADERSHIP, PROFESSIONALISM,
CIVILITY AND CHARACTER
SAMPLE AMERICAN INN OF COURT
MAY 10, 2016

SAMPLE WORDING 5



PRESENTED ON MAY 10, 2016
TO
HON. JOHN SMITH
IN RECOGNITION OF AND IN GRATITUDE FOR
DISTINGUISHED SERVICE AND
SIGNIFICANT CONTRIBUTION
TO THE
SAMPLE
AMERICAN INN OF COURT

SAMPLE WORDING 6



PRESENTED ON MAY 10, 2016
TO HON. JANE SMITH
IN RECOGNITION OF AND IN GRATITUDE FOR
DISTINGUISHED SERVICE AND
PROFESSIONALISM
FROM THE
SAMPLE AMERICAN INN OF COURT
2016

SAMPLE WORDING 7



FOR OUTSTANDING CONTRIBUTIONS
TO THE ADMINISTRATION OF JUSTICE
PRESENTED TO
HONORABLE JANE SMITH
BY
THE SAMPLE AMERICAN INN OF COURT
MAY 10, 2016

SAMPLE WORDING 8



THE OFFICERS OF THE
SAMPLE AMERICAN INN OF COURT
HEREBY ACKNOWLEDGE
JANE SMITH, ESQUIRE
AS A MEMBER EMERITUS
IN RECOGNITION OF
THE FULFILLMENT OF THE
AMERICAN INNS OF COURT MISSION
MAY 10, 2016